

Peer Support Program Coordinator, The Centre for Women & Trans People @ YorkU, Toronto, ON.

Position Title: Peer Support Coordinator

Position Type: Work/study, part-time

Wage: \$16 hour at 10 hours per week

Dates: September 2017 to April 2018

The Centre for Women & Trans People at York U (“The Centre” or CWTP) is looking for an enthusiastic candidate to build a feminist, anti-oppressive, peer support program at CWTP York by planning and co-facilitating 1 to 2 peer support groups during the Fall and Winter terms. The successful candidate will be responsible for organizing and co-facilitating the peer support groups with volunteers, staff, collective members and relevant campus groups and community partners, that use feminist and anti-oppressive analysis. This position requires skills in active listening, feminist anti-oppressive analysis, event planning, coordination, partnership building, outreach and time management. The selected candidate will work directly with Centre staff, and under the guidance and support of collective members.

About The Centre for Women & Trans People @ York U:

The Centre for Women and Trans People at York has as its mandate to provide and maintain an environment in which we are moving towards the creation and maintenance of a safer space for those directly affected by the effects of patriarchy and systemic violence. Specifically, we advocate on issues impacting systemically marginalized groups including, but not limited to sexism, transphobia, racism, Islamophobia, anti-semitism, homophobia, classism, ableism, and ageism. Although we are located within York University and our main membership consists of students and staff, we aim to work with grassroots movements and make connections with other communities. We are a wheelchair accessible, collectively-run, volunteer-driven, child-friendly, student-funded space that strives to be trans-inclusive. We are committed to:

- Breaking the social isolation that women and trans people face on campus through programming, socials and networking events
- Individual and collective empowerment through esteem building, education and decolonization
- Providing services such as crisis intervention, peer counseling, advocacy and referrals from a feminist, pro-choice, anti-racist, queer-positive, trans-positive, progressive, anti-oppressive framework
- Acting as a resource base for understanding and organizing on issues around gender violence and social justice
- Creating working relationships between students and the University administration, where students are directly involved in developing policies and programs that make the campus safer for everyone

- Developing a culture of resistance and celebration through event organizing and by supporting initiatives by local artists

The Centre for Women and Trans People at York University welcomes the contributions that individuals from marginalized communities bring to our organization, and invites trans people, gender variant and gender queer people, Aboriginal people, Black People, people of colour, people with disabilities, two-spirited individuals, intersex people, poor people, queer people, sex workers, working-class people, single parents, members of racialized groups, immigrants, and people of non-western and/or non-dominant faiths to apply.

We thank all interested applicants, but only those selected for an interview will be contacted. NO PHONE CALLS, PLEASE.

Below are listed skills we are looking for in a candidate

The selected work/study will design, outreach, execute, co-facilitate 1 to 2

Qualifications:

- Eligible under the work study program
- Demonstrate experience and commitment to working from a feminist, anti-ableist, accessible, trans-inclusive and anti-oppressive framework
- Understanding of systemic, historical and everyday barriers that can play out in academia and in the community-at-large
- Understanding of the structure of student-run non-profits
- Understands the collective consensus decision-making process
- Represent the organization at campus and community coalition meetings

Skills:

- Event planning skills, including designing and coordination skills
- Evaluation of Peer support programming and report writing skills
- Ability to work in teams, communication and interpersonal skills
- Effective facilitation and active listening skills
- Partnership development skills
- Outreach skills, both online and traditional forms
- Creativity, leadership and decision-making skills
- Ability to work with a budget
- Time management and organizational skills
- Ability to work with minimal supervision
- Interested in learning how to put feminist, trans-positive and anti-oppressive politics into practice
- Ability to follow a work plan and meet deadlines
- Interest in creating safer event spaces that are accessible and inclusive for marginalized people
- Ability to carry out logistical details

Responsibilities:

- Develop, organize and co-facilitate 1 to 2 peer support groups bi-weekly.
- Providing individual peer support to students as needed.
- Creating a community accountability and conflict resolution process within the peer support groups
- Create an outreach plan
- Network with relevant campus organizations
- Creating budgets and sourcing funding from other campus organizations.
- Create a peer support program evaluation process
- Developing an exit report

To apply, send the following info by 5pm, **[September 16th]**: cwtphire@gmail.com

- 1) Cover Letter
- 2) Resume
- 3) **One page statement: The statement should include how you will incorporate a feminist, anti-oppressive, intersectional approach to community accountability in planning the peer support programs (e.g: how will you make the peer support space safer for trans and gender variant people? How will you address racism and anti-black racism that may occur in the space? How will you do so in a way that sustains community?)**

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We Are Open
Monday - Thursday: 10AM – 5:30PM